

## **College Council Meeting November 16, 2022**

Voting Members Present: Mr. Basch, Mr. Bettez, Ms. Hicks (Student Association president), Ms. Noble (remote), Dr. Scott-Childress (non-voting faculty representative), and Ms. Bishop (non-voting alumni representative).

Campus Administration Present: President Wheeler; Interim Provost Lyman; Vice Presidents Blaisdell (remote), Halstead, Pacheco Dunn, Marks, and Wright.

### Interim Chairman's Report:

- Mr. Basch called the meeting to order at 3:07 p.m.
- Mr. Basch said that the Council is one member short for quorum. Mr. Basch said that the Council would suspend consideration of the September 12, 2022, minutes until the next meeting. This is the only business item in need of a vote.
- Mr. Basch introduced Student Association President Brianna Hicks, as this is her first Council meeting. Council members then introduced themselves. Ms. Hicks said she is a senior graduating next spring, with a major in Black Studies and minor in Communication.

### President's Report:

- President Wheeler is approaching his fourth month in office and said it continues to be a pleasure, as he engages in listening tours across campus. The president said tomorrow is his ninth faculty-oriented session and he's held about 12-15 non-faculty listening tours. He has also met with donors and other key partners across various groups, and is learning a great deal.
- The president is beginning to harmonize themes that will inform his strategic vision for the College. He said it's important to listen to our campus community members, especially students, to better understand who we are as an institution from those who live it every day.
- President Wheeler shared that the College welcomed almost 600 prospective undergraduate students, and more than 800 people with family members, to campus for Open House. The campus showed very well, there was great weather and enthusiastic engagement by students and their families.
- The president spoke about SUNY recruitment initiatives and Enrollment Management. Vice President Gant left the College in September, and the president said that we are fortunate to have team members in place who stepped up to lead engagement initiatives to orient students and bring them on board successfully. He recognized Stella Turk and Jess Binns-Dickinson.
- President Wheeler noted that SUNY System has launched a number of initiatives impacting the campus in positive ways. He cited free application week where prospective first-year and transfer students can apply to five SUNY schools for free. As a result, the president said our prospective student applications are up 176% compared to last year. The president also spoke about SUNY's in-state tuition match program where SUNY matches the in-state tuition at regional public flagships across eight states. And the

president said that the College received two awards (nearly \$36,000 and \$125,000) through SUNY's budget for one-time investments to address retention and persistence, and to foster more diverse recruitment pipelines across the state.

- The president spoke about enrollment and retention and shared year-over-year data. Our first- to second-year retention rate is 84%, up from 83% and with a 10-year average of 86%; four-year graduation rate is 58%, up from 56% and with a 10-year average of 58%; and six-year graduate rate is 73%, down from 76% and with a 10-year average of 74%. This data applies to first-time college students.
- The president said the College's acceptance rates are in the mid-70's to low 80's percentage-wise and that we are still considered a selective school.
- Looking at the budget, President Wheeler noted that he and Vice President Halstead are looking to create a more standardized process where we're aligning programmatic review and budget review. Annually, this will become the program planning budget cycle so departments/units know when we're expecting to give reports and when and what kind of data will be needed.
- President Wheeler said Interim Provost Lyman has served the College for four years and has far exceeded any expectations we would have for an interim post. The president added that the College is actively in the provost search period, and he is hoping to have a person in place during summer 2023.
- The president said that the Student Affairs team, led by Vice President Stephanie Blaisdell, is doing outstanding work and supporting students on a range of issues. He shared that through COVID (and probably before), we have seen increases in behavioral and mental health concerns. Student Affairs has provided more awareness programs, as it's important that students know there are resources.
- As he closed, President Wheeler acknowledged the work Vice President Marks and her team are doing, notably with the recent Alumni Reunion Weekend. The president said this was a phenomenal set of events, and he noted that Council Member Law received an alumni service award.
- Regarding the listening tours, Ms. Bishop asked if offices are reaching out for scheduling. President Wheeler said that he's put out announcements for units to reach out if they have not yet been scheduled for a session. The president said the faculty sessions are open for flexibility with their schedules. He added that the diversity of voices within the listening session space is really helpful.
- Mr. Basch said he knows that the president is starting to get out in the community, and it's been extremely well received. Mr. Basch said he's sure that's the same reception on campus.
- Mr. Basch asked about the university designation's effective date. President Wheeler said the designation will come from the state education department. The College will wait until January 1 to start our own rollout.
- President Wheeler said that the inauguration dates are April 19-21, with the investiture on the 20<sup>th</sup>.

#### Student Association Update:

- Ms. Hicks commended President Wheeler on the way he has shifted the President's Cabinet/Student Association (SA)/Residence Hall Student Association (RHSA) meetings. As an example, she said that the SA and RHSA presidents sit alongside the president and

this shows that they are all co-leaders. Ms. Hicks added that President Wheeler said we have to be solution-based in our work, and that she uses this approach in SA executive meetings.

- Ms. Hicks said that the Student Senate is doing a tremendous job and focusing on key initiatives, such as increasing accessibility; and providing recommendations for the College's diversity, equity and inclusion website.

#### Budget Update:

- See attached PowerPoint slides.
- As a past practice, Vice President Halstead said that she would not give an expenditure update in November because it is difficult to project end-of-year expenses. But the president asked the vice president to present budget data at this point in the year compared to this time last year.
- Vice President Halstead said that she would present the state operating budget, one of many funds on campus and our largest fund. The budget includes tuition revenue and direct state taxpayer support.
- The vice president then walked through a summary of the budget year-over-year.
- The vice president said fall tuition came in higher than targeted, which is a great thing, and that the state's support came in installments.
- The vice president said expenditures are a little challenging to forecast at this time of year. She noted that we have spent more at this time last year than this year. This was due to last year's retroactive payment for academic and professional faculty and staff members.
- Vice President Halstead said utilities were at 3% of budget last year and 14% for this year. This is a matter of timing for when bills are received and paid.
- Consistent with the president's report, the vice president said they are both interested in getting a more fulsome budget and resource planning document together for the campus. This would align three different pieces of the budget – state budget; SUNY; and then campus leadership and department roles.
- The vice president walked the Council through a draft budget/planning calendar. Following the traditional budget timeline, the vice president said that the state budget should be in place by April 1. This will outline SUNY's appropriation, and the College traditionally receives about 3% of SUNY's allocation.
- Mr. Basch said this work will be helpful for the College's budget planning.

#### Wrap-Up:

- Mr. Basch and the Council recognized Ms. Bishop on her pending retirement.
- Mr. Basch encouraged the group to support the Emergency Crisis Fund and the Crossing the Finish Line Fund and offered advanced thanks for the group's generosity at this time of year.
- Mr. Basch said the next meetings will be scheduled for next year and Vice President Wright will consult calendars.

Mr. Basch adjourned the meeting at 4:00 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Richard Winters", with a stylized, flowing script.

Richard Winters  
Director of Community & Government Relations

# College Council

November 16, 2022

Presented by:

Michele Halstead, Vice President for Administration & Finance

**FY 2022-2023 Status of Core Instructional Budget**  
**October 31, 2022**  
**Compared to**  
**October 31, 2021**

**REVENUE**

	Current Fiscal Year 2022-2023			Last Fiscal Year 2021-2022		
	<u>Budget</u>	<u>Actual</u> <u>10/31/22</u>	<u>% to</u> <u>Target</u>	<u>Budget</u>	<u>Actual</u> <u>10/31/21</u>	<u>% to</u> <u>Target</u>
Fall Tuition & Fees	\$ 23,648,220	\$ 24,642,937	104%	24,239,526	23,396,612	97%
Spring Tuition & Fees	\$ 22,356,408			22,776,773		
<b>Total Funds Generated by Campus Activities</b>	<b>\$ 46,004,629</b>	<b>\$ 24,642,937</b>	<b>54%</b>	<b>47,016,300</b>	<b>23,396,612</b>	<b>50%</b>
State Support	\$ 15,994,300	\$ 2,535,669	16%	15,994,300	3,143,864	20%
<b>Total Revenue</b>	<b>\$ 61,998,929</b>	<b>\$ 27,178,606</b>	<b>44%</b>	<b>63,010,600</b>	<b>26,540,476</b>	<b>42%</b>

**EXPENDITURES**

	Current Fiscal Year 2022-2023			Last Fiscal Year 2021-2022		
	<u>Budget</u>	<u>Actual</u> <u>10/31/22</u>		<u>Budget</u>	<u>Actual</u> <u>10/31/21</u>	
Personal Service	\$ 60,087,246	\$ 18,225,962	30%	58,969,156	19,066,434	32%
Temporary Service	\$ 5,423,417	\$ 1,121,871	21%	5,472,778	1,055,080	19%
Utilities	\$ 2,764,820	\$ 387,364	14%	2,596,600	65,664	3%
Supplies, Travel, Contracts & Equipment	\$ 4,162,428	\$ 1,416,545	34%	4,116,674	733,361	18%
<b>Total Expenditures</b>	<b>\$ 72,437,911</b>	<b>\$ 21,151,742</b>	<b>29%</b>	<b>71,155,208</b>	<b>20,920,539</b>	<b>29%</b>

## Program/Budget Planning - DRAFT

	NYS/SUNY Budget Calendar	Campus Budget Calendar	Department Budget Calendar
<b>January - March</b>	<p>January: Governor's Executive Budget issued</p> <p>February/March: One-house bills</p>	<p>Data gathered for next year - departments meet with leadership</p>	<p>Fall course schedule set 2nd week of February</p> <p>Begin formulating new year temporary service budget (AA)</p> <p>Finalize discussion with divisional leadership about new year needs</p>
<b>April - June</b>	<p>April 1: State Budget approved</p> <p>State fiscal year begins</p> <p>SUNY gives campus new year budget targets</p>	<p>4/1-5/31: Budget negotiation period</p> <p>6/1-6/30: Budget reconciled for record</p> <p>6/30: Budget "put to bed"</p>	<p>Before 5/31: send final purchase requests to Purchasing</p> <p>Before 6/30 Reconcile accounts, request any journal transfers</p>

**July -  
September**

<p>SUNY receives campus budget and loads it into BI</p>	<p>New fiscal year budget is finalized</p> <p>Campus submits budget to System Administration</p> <p>Accounts Payable and Purchasing finalize purchases from last fiscal year (lapsing period)</p>	<p>Preliminary budget mode</p> <p>Assist Accounts Payable and Purchasing with lapsed year close out</p> <p>3rd Week of September: Spring course schedule set</p>
<p>SUNY sets advocacy for next fiscal year</p>	<p>Lapsed year actuals reported</p> <p>New year initial projection for actual set</p>	<p>Review final expenditures for lapsed year.</p> <p>Check new year accounts for proper postings.</p> <p>Look at 3 year average spending, begin discussion with leadership team about new year needs.</p>

**October-  
December**

# Questions?